



Joint Faculties of Humanities and Theology

ABMA15, Archival Science: Physical and Digital Archives, 15 credits

Arkivvetenskap: Fysiska och digitala arkiv, 15 högskolepoäng
First Cycle / Grundnivå

Details of approval

The syllabus was approved by The pro-dean for First-Cycle Studies at the Faculties of Humanities and Theology on 2018-09-21. The syllabus comes into effect 2018-09-21 and is valid from the spring semester 2019.

General information

Subject: Archival Studies

The course is offered as a freestanding course. It can normally be included in a first or second-cycle degree.

Language of instruction: Swedish

Main field of study *Specialisation*

- G2F, First cycle, has at least 60 credits in first-cycle course/s as entry requirements

Learning outcomes

On completion of the course, the students shall be able to

Knowledge and understanding

- define the main concepts of archival studies and account for the fundamental theories of the subject
- summarise the basic conditions of Swedish archives with regard to organisation, law, information technology and economics
- reflect on the educational activities of archives in relation to different storage media and target groups

Competence and skills

- with some degree of independence, present the remit and services of an archive in order to clarify its key mission both theoretically and practically
- compare and discuss how different archival materials – regardless of the storage medium – are preserved, used and handled

Judgement and approach

- assess the role of archives with regard to peoples' access to information, knowledge and culture

Course content

The course is an introduction to the terminology and theoretical foundations of the discipline. Different types of archives as well as their tasks and conditions will be addressed. Different types of archival material and their processing are studied, as well as the forms of knowledge sharing of archives. The students will apply their knowledge through delimited assignments during a work placement.

The course consists of the following modules:

1. Introduction to Archival Studies, 7.5 credits
2. Archival Practices, 7.5 credits

Course design

The teaching consists of lectures, seminars, study visits and exercises, as well as a supervised placement in an archive. The placement, which is compulsory and carried out in pairs, comprises four weeks. The course is divided into two modules of two weeks each. The department is responsible for arranging a placement.

Assessment

Module 1 is assessed through a written exam and a written placement report.

Module 2 is assessed through a written exam and a written placement report, as well as an oral presentation.

The exams are to be taken individually, whereas the placement reports and oral presentations may be performed individually or in groups.

The examiner, in consultation with Disability Support Services, may deviate from the regular form of examination in order to provide a permanently disabled student with a form of examination equivalent to that of a student without a disability.

Grades

Grading scale includes the grades: Fail, Pass

For a grade Pass on the whole course, the students must have been awarded this grade for both modules.

Entry requirements

To be admitted to the course, the student must have completed at least 90 credits in a subject of their choice including at least 60 credits in the same subject, or have acquired the equivalent knowledge.

Further information

1. The course is given by the Department of Arts and Cultural Sciences, ABM division, at Lund University.
2. It replaces ABMA11.
3. The credits allocated for course content that in whole or in part is commensurate with another course can only be credited once for a degree. For further details see the current application information and other relevant documentation.
4. The module titles in Swedish:
 1. Arkivens samhällsroll
 2. Arkivteknik