

## **ABMA11, Archival Science: Physical and Digital Archives, 15 credits**

*Arkivvetenskap: Fysiska och digitala arkiv, 15 högskolepoäng*  
**First Cycle / Grundnivå**

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### **Details of approval**

The syllabus was approved by the programmes director by delegation from the pro-dean for first- and second-cycle studies on 2007-06-18. The syllabus comes into effect 2007-06-18 and is valid from the autumn semester 2007.

### **General information**

Subject: Archival Studies

The course is offered as a single course. It can normally be included as part of a general degree at the undergraduate or graduate levels. With the approval of the relevant authenticating body, it can also be included in certain professional degrees.

*Language of instruction:* Swedish

*Main field of study*      *Specialisation*

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| Cultural Sciences | G1F, First cycle, has less than 60 credits in first-cycle course/s as entry requirements |
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### **Learning outcomes**

On completion of the course the student shall

#### **Knowledge and understanding**

- be able to define the central concepts of Archival Studies and give an account of the basic theories within the subject
- be able to summarise the basic organisational, legal, IT and economic conditions affecting the running of Swedish archives
- be able to reflect on the ways in which archives act as conveyors of knowledge from various types of storage media to their target groups

## Competence and skills

- be able to provide details of the tasks performed and services offered by an archive with a certain amount of autonomy, so that the main ideology of its organisation is made evident both in theory and in practice
- be able to compare and discuss how various types of archival material – regardless of storage media – are preserved, used and handled

## Judgement and approach

- be able to assess the role of archives in enabling people to access information, knowledge and culture.

## Course content

The course introduces the students to the terminology and theoretical points of departure of the subject. Various types of archive and their tasks and ability to achieve these are examined. Various types of archival material and their management are studied as are the ways in which archives act as conveyors of knowledge. Students are expected to apply their knowledge in well-defined assignments which are executed during work experience placements.

The course consists of the following sub-courses:

1. Introduction to Archival Studies, 7.5 credits,
2. Work Placement, 7.5 credits.

## Course design

Teaching consists of lectures, seminars, study visits and exercises, as well as a supervised work placement in an archive. The work placement is obligatory and is carried out in pairs. The department is responsible for the organisation of the work placements for the students on the course.

## Assessment

The following examination forms may occur: oral and/or written tests at the end of each sub-course, continuous assessment in the form of home assignments and seminars. Examinations can be either in individual or group form. Work placement assignments are presented in a written group report.

## Grades

Grading scale includes the grades: Fail, Pass

To be awarded a Pass on the whole course the student shall have passed all sub-courses.

## Entry requirements

To be eligible for the course requires the successful completion of 30 higher education credits from any chosen area, or the equivalent.

## Further information

1. The points allocated for course content that in whole or in part is commensurate with another course can only be credited once for a degree. For further details see the current registration information and other relevant documentation.
2. The sub-course names in Swedish:
  1. Introduktion till arkivvetenskapen,
  2. Arkivpraktik.